

OVERVIEW

We can provide a full range of trusteeship and administration services for employee share trusts through our trust company, BWCI Trust Company Limited, a Guernsey registered company which is a licensed fiduciary under the Regulation of Fiduciaries, Administration Businesses and Company Directors etc. (Bailiwick of Guernsey) Law, 2000.

We are currently responsible for total trust assets in excess of £1 billion.

SERVICES

Our services are designed to complement whatever other resources our clients may wish to use in any particular case. Thus, we can provide as many or as few of the following services as may be required:

Trusteeship Services

- Purchase of (or subscription for) shares or other securities on the advice of the client and custodianship thereof
- Receipt of and accounting for dividends
- Exercise of voting rights on shares held in trust
- Funding of participants' liabilities to income tax (or foreign equivalents)
- Maintenance of accounting records
- Production of full annual accounts in an agreed format, audited if required by the client

Administration Services

- Preparation and execution of award agreements on the recommendations of the client
- Holding award agreements
- A bespoke participant and award data management system
- electronic import and export of data
- ability to handle any number of participants across any number of jurisdictions
- automated documentation (award agreements, vesting statements, covering letters)
- selection of reports available to the client and to individual participants

CHARGES

Our charges are normally based upon the time spent upon each reference, though we are pleased to provide an estimate in advance, based upon our experience of other trusts. If preferred, we are prepared to operate to an agreed fixed fee scale, where the scope of the work can be agreed in advance. We do not make any *ad valorem* charges.

WHY CHOOSE BWCI GROUP?

- Over 20 years' experience in the administration of bespoke trusts for employee share schemes
- Global reach of skills and experience as the Channel Islands member firm of Abelica Global, the international network of leading independent actuarial firms.

THE NEXT STEP

To arrange a meeting with one of our management team or to discuss how we can help you, please contact us at estservices@bwci-group.com.



Focused

because we are focused on our clients' needs and provide a service to suit their individual requirements.

Practical

because we deliver solutions in practical, commercial and cost-effective ways.

Innovative

because we seek innovative solutions to complex financial problems using advanced analytical tools and software.

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